



2022 INVESTITURE & PROMOTIONS WEEKEND
CHICAGO ILLINOIS - SEPTEMBER 23-25, 2022
EQUESTRIAN ORDER OF THE HOLY SEPULCHRE OF JERUSALEM
NORTH CENTRAL LIEUTENANCY

REGISTRATION FORM The Investiture Weekend requires 2 separate registrations: 1) Hotel 2) Meeting

Please see instructions for completion and additional information on page 2 of this form.

Knight, Dame, Priest Member or Investee Rank Preferred Name on Name Tag

Address City State Zip Code

Telephone Number Email Address (Registration will be confirmed by email)

Additional Knight or Dame Member Rank Preferred Name on Name Tag

REGISTRATION FOR MEMBERS/INVESTEES

\$700.00 per registrant
x No. of registrants _____ = \$ _____

No. of meals for Registrants

Friday evening: _____

Saturday: Breakfast _____ Lunch _____ Dinner _____

Sunday: Breakfast _____ Lunch _____ Dinner _____

Monday: Breakfast _____

DINNER REGISTRATION FOR NON-MEMBER GUESTS

No. of guests per dinner: Friday _____ Saturday _____ Sunday _____

\$125.00 per guest per dinner x total No. of dinners _____ = \$ _____

Non-Member Guest (Full Name) Preferred Name on Name Tag

Non-Member Guest (Full Name) Preferred Name on Name Tag

PAYMENT INFORMATION

BY CHECK

Please make check payable to "Order of the Holy Sepulchre" and return with completed Registration form.

BY CREDIT CARD Visa Master Card Discover

TOTAL AMOUNT DUE

\$ _____

Name on Card: _____ Signature of Card Holder: _____

Card Number: _____ Security Code: _____ Expiration Date: (xx/xxxx) _____

Total Amount to Be Charged: \$ _____ Billing Address, State & Zip: _____

DIETARY NEEDS? MOBILITY ISSUES?

Special Dietary needs: _____ Mobility issues: _____

FOR CLERGY ONLY: Will concelebrate Mass (Y/N) _____ Available to hear Confessions (Y/N) _____

REGISTRATION CONTINUED

TYPE AND COST

Cost is **\$700.00 per registrant if posted before August 15, 2022** Thereafter, the cost per person will be **\$750.00**. Members wishing to invite one or more non-member guests to the dinners on Friday, Saturday and/or Sunday night may register a non-member guest for at a cost of \$125 per dinner. Please identify how many guests will be attending each dinner. *Please also note or attach information regarding any special dietary needs.*

DEADLINE

Return this form at your earliest convenience, or no later than **August 15, 2022**. *After August 15th, please note that the registration fee is \$750.00 per registrant.* **CANCELLATION POLICY:** 100% refund prior to August 15th. 50% refund if cancellation occurs between August 16th and September 1st, 0% refund if cancellation occurs after September 1st.

RETURNING REGISTRATION FORM

Use the enclosed envelope to return the Registration Form and Payment to:

Sir Francis Podbielski & Dame Anna Montes
P.O. Box 191
Riverside IL 60546-0191

IF YOU HAVE NOT RESERVED YOUR ROOM AT THE DRAKE, PLEASE DO SO

- The Drake is offering rooms to our members at a discounted base price or \$169/night and a discounted parking rate of \$39.20/night. (self park)
- The Drake is extending this special pricing for 3 days before and/or 3 days after the Investiture weekend.
- This is a great opportunity to explore Chicago before and after the Investiture while stayin in its most iconic hotel.

HOW TO MAKE YOUR HOTEL RESERVATION

The Drake has provided an easy-to-use online reservation.

Instructions: Go to the link <https://book.passkey.com/go/NCLAM2022>

1. Choose **Attendee** from the drop box menu.
2. Click on the blue button: **Make Reservation**
3. Select the dates you wish to attend.
4. If you are attending for the weekend only, the dates are highlighted in blue (check-in the 23rd, check-out the 26th)
5. If you are arriving early to work on set up or just for pleasure, select that date as your check-in date. You can check any **bolded** date as your check-out date.
6. All special rate dates are in **BOLD** numbers. You can check these dates for your check-in and check-out dates as you choose.
7. If you are a Hilton Honors Member, a box is provided to enter your Rewards Number. You will be offered upgrade options (at an additional cost for some).

If you do not choose to register via computer or need help with selecting the correct dates and wish to speak to the hotel directly – please contact:

Sharon Johnson in room reservations at the Drake.

Her direct phone number during normal business hours is: **1 (312) 932 4309**

Please let her know that you are with the North Central Lieutenancy.

INSTRUCTIONS FOR ON-LINE REGISTRATION

Please visit www.eohsjnorthcentral.org/Investiture site and scroll down to the **Investiture Weekend Registration** section and click the “Register Now” link. Please enter your contact information (Name, Rank, Preferred Name for Name Tag, Mailing Address, Email Address), additional Knight/Dame information, as well as information regarding any Guest that will be attending the dinners. Please enter the number attending for each of the meals (Friday, Saturday, Sunday, Monday) for members. Be sure to give an accurate total of the number if Guests are joining you for dinner. (\$125.00/per dinner/per guest) The last section, enter the number of member registrants. Click the **Submit Your Reservation** Button, you will be taken to a confirmation page where you can verify the information collected, then click the button which will generate a confirmation number and enable you to print out your online registration. To pay by Credit Card, you will be directed to a secure PayPal site to enter your credit card information. If you wish to pay by Check, please send a copy of your Registration form and your check (made payable to “Order of the Holy Sepulchre” and send both to Dame Anna Montes, P.O. Box 191, Riverside IL 60546-0191).

INVESTITURE CANDIDATES AND PROMOTEES

Attendance at Vigil Service and Promotion Ceremony is **MANDATORY** for Investiture Candidates, Promotees and NCL Council members (Officers and Section Presidents). Promotees and Council members should be vested and will process with Investiture Candidates. Attendance is **OPTIONAL** for all other members of the Lieutenancy who need not vest and will not process.